

Your Payroll is part of Knowsley Disability Concern, a charity that supports disabled people and those with long term conditions. We understand the challenges faced and the payroll service we offer is specifically designed to help people live independently.

“Thanks for a great service – I would not be able to manage without you and appreciate all you do for us”

Sue from Liverpool

“Thanks for all your help, you’ve made it so much easier for me to concentrate on my daughter’s care”

Debbi from Kirkby

Pay	450.77
Deducts	21.97
Net Pay	428.80
Other Deducts	0.00
Other Deducts	0.00
Other Deducts	0.00
Other Deducts	0.00



A professional,
efficient and friendly
payroll service for
individual employers of
personal care assistants



T: 0151 949 5442 | E: yourpayroll@kdc.org.uk | www.yourpayroll.org.uk

Registered Office: 263a Tarbock Road, Huyton, L36 0SD
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More and more people are using direct payments and personal budgets to employ their own carers, personal assistants or support staff to help them live their lives independently.

Your Payroll is dedicated to taking away the worry of paying wages correctly and on time whilst complying with the ever-increasing burden of payroll legislation.

The service covers all aspects. We will:

- ✓ *Register you as an employer with HMRC and act as your agent with them*
- ✓ *Calculate your employee's pay in accordance with your instructions*
- ✓ *Process tax, national insurance contributions and other statutory payments and deductions*
- ✓ *Prepare and provide electronic pay slips for your PAs*
- ✓ *Set up and administer your workplace pension scheme, contributions and payments*
- ✓ *Supply P60s each year plus P45s for employees who leave*
- ✓ *Provide payroll statements and reports for direct payments audit purposes*



Your Payroll takes care of your legal obligation to provide a workplace pension

If you need extra help with your personal budget/direct payments, ask about KDC's Fully Managed Payroll Service. In addition to processing your payrolls, we will:

- *receive and hold the money from your Local Authority in a dedicated bank account*
- *pay wages to your PAs*
- *arrange and pay for your insurance cover*
- *pay over deductions and contributions to HMRC and your pension provider*
- *Keep records and deal with the Local Authority's checks and audits*

Set up is quick and easy. Call us on 0151 949 5442, or email us at yourpayroll@kdc.org.uk. We will send you a pack and get your service started within 2 weeks.

