Tips for using your childcare service account for the first time

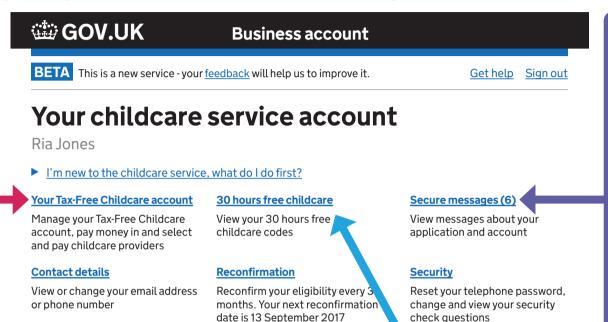
Once you've successfully applied for childcare support, you can start using your new childcare services account – to receive up to £2,000 per child per year towards your childcare costs and, for three and four year olds, up to 30 hours free childcare a week. All you'll need to do is sign in to your account on the Gov.UK website gov.uk/sign-in-childcare-account and select the following options:

Use 'Your Tax-Free Childcare account'

Select this tab to:

- 1. Pay money in
- 2. Automatically receive the government top up
- 3. Make payments to your childcare provider

You can choose a childcare provider and set up one-off and regular payments for each of your children.
Payments to your provider will take up to 3 working days to be received.



Access your '30 hours free childcare' code

If you have a 3 or 4 year old and have signed up for 30 hours free childcare, you'll find your 30 hours eligibility code here. You'll need to take this code to your childcare provider to secure 30 hours free childcare.

Remember, to keep receiving the government Tax-Free Childcare top-up or 30 hours free childcare **you'll need to reconfirm your eligibility every 3 months** using the 'Reconfirmation' link in your childcare service account. We'll send you a reminder text or email when you need to do this.





Check your 'Secure

information about how to

account, including your

If you are signed up for

Tax-Free Childcare, your

reference number can be

found here. You must give

this number to your childcare

provider so they can identify

Tax-Free Childcare payment

eligibility response.

your payments.

use your childcare service

Messages' tab

To find important