

A 'How To' Guide: Creating an Account on The Bury Directory

Step 1

Register your **new account**

To add a new entry or to update an existing entry on the directory you will need an account.

In order to create an account you need to click ['Register'](#)

Register

Step 2

Complete new account details

You will then need to complete the details on the **registration** page.

Once you have completed all the required fields, you will need to click **'submit'**.

First Name

Last Name

Email Address

Password

Confirm Password

By creating an account, I agree that:

I accept the [Terms and Conditions](#)

I give consent to the processing of my data

I may receive communications about my account

SUBMIT

Step

3

Activate your
account via email
link

Once you have completed the details and clicked submit, you will be sent a **verification link** to the email address you supplied and be automatically directed to the login page of the Directory.

Sign into your account with your chosen password and your account will be fully registered.