

Privacy Notice – Prevent and Channel Panel

Under the Counter-Terrorism and Security Act 2015 all Local Authorities and a number of other specified authorities have a legal duty to have due regard to the need to prevent people from being drawn into terrorism. We have committed ourselves to safeguarding children, young people and vulnerable adults who are at risk of radicalisation or involvement in terrorism.

The Prevent and Channel Programmes aim to:

- Respond to the ideological challenge of terrorism and the threat we face from those who promote it.
- Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support.
- Work with sectors and institutions where there are risks of radicalisation, which we need to address.

Data sharing is an important aspect of Prevent and Channel as it allows agencies to work in partnership so that individuals and the public are kept safe, as well as enabling individuals to become more resilient and contribute to their own wellbeing. To help with this, we use data and information from a range of sources, including data collected on a person's health, their education, criminal involvement and housing needs.

General information

The Prevent and Channel Programmes share your personal information only for the reasons set out above, unless the law requires or permits us to share it for another reason, for example, to protect you or others from harm.

Your personal information will be handled securely, strictly on a need to know basis only by those specifically authorised to do so and will not be kept longer than is necessary.

Key Contacts

Name	Position	Phone	Email
Julie Gonda	Data Controller	0161 253 7253	J.Gonda@bury.gov.uk
David Hipkiss	Data Protection Officer	0161 253 6677	d.hipkiss@bury.gov.uk

Data Processed

In exercising our Prevent Duty we will process lots of different types of information. This can include any of the below:

Personal data

Personal details

Family details

Lifestyle and social circumstances

Goods and services

Financial details

Employment and education details

Housing needs

Visual images, personal appearance and behaviour

Licenses or permits held

Student and pupil records

Business activities

Case file information

Births and deaths data

Special classes of personal data

Physical or mental health details

Racial or ethnic origin

Trade union membership

Political affiliation

Political opinions

Offences (including alleged offences)

Religious or other beliefs of a similar nature

Criminal proceedings, outcomes and sentences

Sexual orientation

Who Do We Share Your Information With

When we are processing your information, although not an exhaustive list we may source it from or share it with some or all of the partners listed below where relevant, necessary and with appropriate permission:

- Family, associates or representatives of the person whose personal data we are processing
- Healthcare, social and welfare organisations
- Educators and examining bodies
- Local and central government
- Professional bodies
- Police forces, non-home office police forces
- Registered Providers of Housing
- Private Sector Landlords
- Voluntary and charitable organisations
- Faith organisations
- Students and pupils including their parents, guardians, carers or representatives
- Courts, prisons
- Partner agencies, approved organisations and individuals working with the police
- The Youth Justice Board

Your rights

- You have the right to ask partners for personal information held about you and details of how to do this can be found here: <http://www.bury.gov.uk/index.aspx?articleid=10638>
- You may also ask the Council to consider any objections you may have to the processing of your personal information, including processing for research purposes.
- Channel Panel is a voluntary process meaning that there is no obligation for any subject to engage with it. You may therefore withdraw your consent for us to discuss your case at any time by contacting us on gcsx_prevent@bury.gov.uk or 0161 253 5231.
- If you wish to make a complaint about the Channel Panel process you can do so by contacting us on gcsx_prevent@bury.gov.uk or 0161 253 5231.

Retention Periods

Based on work undertaken by the 'Records Management Society of Great Britain' using an approved Local Government Classification Scheme, we will retain case records for the following length of time:

Adults	6 yrs after last contact
Children	25 years from DOB
Adopted Children	25 years from closure

Changes to this Privacy Notice

Bury Council may amend this Privacy Notice from time to time. If we make any substantial changes in the way we use your personal information we will make that information available by amending this notice.

Authored by: Tom Houghton, Community Safety Manager

Date: 05/03/18